



Annenberg Community Beach House
415 Pacific Coast Highway
Santa Monica, California 90402
beachhouse@smgov.net
Phone: (310) 458-4904



APPLICATION FOR GROUP BUS TOURS – SUMMER 2017

To apply for a free guided tour of the Marion Davies Guest House for a group of 25 - 45, please complete and submit this form via email to Jonathan Rios at jonathan.rios@smgov.net a minimum of 2 weeks prior to requested date(s).

Confirmation of tour will be made via email.

Submit your 1st and 2nd choice for date. Applications for a 2nd tour date are subject to management review.

Beach House Group Tour Policy

- Docent tours of the Marion Davies Guest House for groups of 25 - 45 people are available by application only.
• Tours are subject to availability.
• Groups are limited to a maximum of 45 participants.
o Your group may be divided into 3 smaller groups of not more than 15 participants.
o Group tour time may vary depending on group size.
• Parking on site is not guaranteed.
• If bus remains on site, bus must park in spaces and pay for all spaces used. Parking is \$3 per hour per space.
• Participants in group tours must abide by all site rules and regulations.
• If tour operator must cancel or is running late on day of tour, operator must contact Beach House at 310-458-4904.

For questions about the Beach House or the application process, please feel free to contact Jonathan Rios at jonathan.rios@smgov.net. You may also find helpful information on our website at www.annenbergbeachhouse.com.

Date of Application \_\_\_\_\_

Company \_\_\_\_\_ Primary Contact \_\_\_\_\_

Company Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_

Office Telephone \_\_\_\_\_ E-mail \_\_\_\_\_

Day of tour contact name \_\_\_\_\_ Day of tour contact phone \_\_\_\_\_

Number of participants \_\_\_\_\_ Size of bus \_\_\_\_\_

Summer 2017 available dates, all Thursdays:

11am – 12:15pm: August 3 | August 10 | August 17

12:30 – 1:45pm: August 3 | August 10 | August 17

First Tour Date: First Choice \_\_\_\_\_ date time Second Choice \_\_\_\_\_ date time

Second Tour Date (optional): First Choice \_\_\_\_\_ date time Second Choice \_\_\_\_\_ date time

Please offer any pertinent information on your group that may help us in making your visit successful.

Confirmed tour date \_\_\_\_\_ Confirmed by \_\_\_\_\_